

PRO-ACTIVE ADVENTURE

HEALTH AND SAFETY PROCEDURE

Activity: Beach Games

Minimum Instructor Competence:
Water safety qualification, First aid, In house training

Completed by: Clive Richley
Competence: Canoe Safety
Is the activity acceptably safe if managed as below? YES
Signature: *C. Richley*

Main Risks (numbered) People at risk: Participating staff and clients

- 1) Drowning
- 2) Cut off by rising tide
- 3) Abrasion injuries
- 4) Sand in eyes
- 5) Hypothermia (November – April)
- 6) Heat stroke (Height of summer if in the water for long period of time)
- 7) Sun Burn
- 8) Exhaustion
- 9) Environmental contamination

How to manage/control/reduce these risks safely (corresponding numbers):

Staff will hold relevant governing body qualifications and a first aid certificate. The matrix is approved by our technical expert.

- 1) Do not entre water unless wearing individually fitted buoyancy aids. Go no deeper than waist deep in small surf and no more than knee deep in moderate surf.
- 2) Obtain weather report and observe tidal currents and wind direction
- 3) Group briefing, close supervision
- 4) Group briefing not to throw or flick sand. Avoid dry sand in high wind.
- 5) Wear warm clothing, hats and gloves. Instructor will carry group shelter, spare food and hot drinks
- 6) Take advantage of natural shade where available. Water to be provided
- 7) Use of water resistant sun block
- 8) Sessions are planned within the capacities of the staff and clients.
- 9) Locations chosen are environmentally clean and, if necessary, any open wounds are covered prior to the activity starting

Activity instructors must ensure that full emergency escape details and a full route plan is completed before the activity is undertaken and put in the Activity location file/board in the centre office.

Summoning Help: A call out person is appointed before the activity takes place. This person is contacted on completion of the activity. If not contacted, they will take appropriate action.

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ACTIVITY: Beach Games MINIMUM EQUIPMENT TO BE CARRIED

Participants:

- 1) Old trainers
- 2) Warm clothes

Participants to report all equipment defects to the activity instructor immediately.

Instructor:

- 1) First aid kit
- 2) Group shelter
- 3) Hot drink in winter
- 4) Throw line
- 5) Fibre pile fleece, hat and gloves
- 6) Mobile phone and when practical a company radio

Note: The instructor must remove any defective equipment from service, clearly labelling the item with what is wrong and notify the stores person.